



Guilford Art Center

## **APPLICATION for shopSPACE**

Thank you for your interest in shopSPACE! Since 1967, the Guilford Art Center's shop has been known as "the" place to buy American made contemporary fine craft and art. We are pleased to continue this tradition as proven by our NICHE Magazine retailer nomination as well as receiving 1<sup>st</sup> place awards for the 2006 New Haven Advocate's Best "Artisans Gallery" and "The Best Place to Buy One-of-a-Kind Jewelry".

We feature one-of-a-kind work by North American artists. We attract shoppers from Connecticut, particularly the shoreline area. Each year we seek out new and established artists by attending craft fairs, NYC gift shows, and other venues around the country to enhance our selection of fine crafts. In November and December, shopSPACE spills over into our Gallery for our holiday sale called Artistry. Please note the following eligibility requirements and submit your application for consideration.

### **Eligibility**

Crafts made (by hand) by an individual and/or with help from a limited number of assistants/apprentices including the following media: baskets, clay, clothing, edibles, fiber, furniture, glass, jewelry, leather, metal, mixed media, paper/book arts, polymer clay, quilts, toys, and wood. Prints, photography and paintings are also eligible. However, space is limited.

All work must be handmade in the USA or Canada, and be of high quality.

All submitted work must express the personal aesthetic of the maker, demonstrate technical skill (attention to detail, design, function and finish) and appear saleable with attention to pricing and product presentation. Structural integrity must match the intent of use.

If your work requires enhancements and/or purchased parts they must be of high quality and not dominate the work (i.e. lamp parts, bamboo handles, clockworks, beads, pouches, etc).

Merchandise must be available upon request and assured it is received in a timely manner when requested.

### **Media Specific Requirements**

All submitted work must meet the eligibility requirements above. The specific requirements listed below provide additional detail for select media.

#### **Clay-**

- Thickness of clay should be in proportion with the form and function of the piece.
- Each piece should be finished inside and out (no excessive crazing, pitting, etc.)
- Handles and surfaces should be without sharp edges, spouts and lids should function well and attachments should be physically strong.

#### **Edibles-**

- Due to the consumable nature of these products, the Center allows a limited selection of edibles however they must be: non-perishable, produced in limited quantities and from the creators original recipe.

#### **Fiber (Stitched)-**

- Commercial parts/fabrics may be used but are subordinate to the total design and production of the craft product.
- All seams and raw edges must be finished in a functional and aesthetic manner.

#### **Glass-**

- All sharp edges (including sharp pontil marks) must be removed.
- Bubbles in glassware will not be allowed

### **Metal-**

- Fire scale problems must be resolved and solder joints should be clean.
- Connections (both hot and cold) should be physically strong.
- Findings should be of high quality, function properly, and be compatible with the materials in the piece.
- Each piece should demonstrate that attention has been paid to all surfaces, including the back surface.

### **Mixed Media-**

- Includes: assemblages, painting/surface designs on unique objects, combinations of more than one medium.

### **Paper (Cards/Calendars)-**

- Due to the disposable nature of note cards and calendars, the Center allows commercial reproduction of original works of art for these objects.

### **Prints, Photography, Painting-**

- If work is framed, the frame should be appropriate to the piece, be of high quality and not dominate the work.  
If work is not framed, it must be presented matted and within a clear sleeve/shrink-wrapped.
- Each piece should be signed and numbered (if applicable) in pencil.
- Pieces should be either one-of-a-kind or limited edition work.

### **Wood-**

- A high quality finish, well sanded surface and attention to all areas of the piece (back, bottom, inside) are expected.

### **Jury Fee (\$20)**

The jury fee may be paid by check, cash or money order due with this application or call the Center at 203.453.5947 with a credit card number. This covers submission and review of a minimum of 5 photos or more: a CD with your work and application can be sent to Maureen Belden, Program Director, PO Box 589, Guilford, CT 06437 or email photos and application to [mbelden@guilfordartcenter.org](mailto:mbelden@guilfordartcenter.org). The Center has the option of choosing the merchandise that would deem appropriate for shopSPACE. Artists assume shipping costs for delivery to and from the Center. If you wish to have your work, photos or slides returned, include a return shipping label, UPS/FED Ex Acct. #, SASE or make an appointment for personal delivery/pickup.

### **Notification**

Artists will be notified within a month of receiving their application. You will receive either a written letter with the committee's decision regarding your submission or a personal phone call. At that time, your work will be returned (if you have included payment for its return) or we will request that you come to pick it up (if it was hand-delivered).

Please note that although your craft pieces might meet all of the criteria at an acceptable level, the committee reserves the right to refuse work based on suitability to the atmosphere of shopSPACE, the number of consignors we have working in the medium and available space. Artists may continue to submit presentations to the committee as new bodies of work are created, as these will be considered separately from any original refused submissions.

### **Terms**

Crafts are accepted on a 50/50-consignment basis or 100% of the wholesale cost. In the event that the merchandise is not moving or selling, the artist may be asked to lower the wholesale cost or the Center may send the merchandise back to the artist at the artist's expense. The Center has the option of requesting new work. All packages will be returned, insured, via UPS. If you do not want your work sent back via UPS then please send us your own return postage. The total value of shipping costs will be taken out of the last month's commission statement or you will be invoiced for it. In the event of any broken merchandise that is returned, it is the artist's responsibility to file a claim with UPS.

If a special order is made as a direct result of viewing work at the Art Center, the Art Center will retain 50% of the sale of the special order.

Checks for sold items will be sent on a monthly basis, with sales for one month paid by the end of the following month.

Articles consigned to shopSPACE will be arranged in displays as space is available and at the discretion of the Program Director and staff.

**Artist's Biography**

- Attach an artist statement and/or biography describing the processes used in your work to this application.
- Cards and hang tags with artists information will be allowed

**Application for shopSPACE**

Name \_\_\_\_\_

Address \_\_\_\_\_

(Please use physical address where merchandise will be shipped back)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone/Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Website \_\_\_\_\_

Date of Application \_\_\_\_\_

**Submission Information**

Please submit a minimum of (5) five pieces representing a range of prices and styles in your work. Mark your name on photos or physical items and number them accordingly. Please note that retail price reflects a 100% markup of your cost.

Description \_\_\_\_\_ Retail cost \_\_\_\_\_

Description \_\_\_\_\_ Retail cost \_\_\_\_\_

Description \_\_\_\_\_ Retail cost \_\_\_\_\_

Description \_\_\_\_\_ Retail cost \_\_\_\_\_

Description \_\_\_\_\_ Retail cost \_\_\_\_\_